

Local Southern Baptist Church needs Church Administrative Assistant.

36 hrs./wk; \$19,764/yr No benefits .

Position requires strong computer, communication and administrative abilities. Successful applicant must be proficient in Microsoft Office Suite.

Application available at church office or online at www.cornerstonejeffcity.org . Please send resume' to
Cornerstone Baptist Church

Attn: Personnel Committee

4930 Old Lohman Rd

Jefferson City, MO 65109

Or email to cornerstonejeffcity@gmail.com

Resume' due by February 10, 2012.